

CONVERSATION STARTERS FOR WORKPLACE DISCUSSIONS ABOUT MUSCULOSKELETAL DISORDERS

An EU-OSHA resource for workplaces

Introduction to using conversation starters

Conversation starter scenarios are a resource to facilitate group discussions in the workplace or during vocational training. These conversation starters include scenarios that have been designed for use with workers who are involved in tasks that have the potential to cause musculoskeletal disorders (MSDs), and their managers and supervisors, and scenarios that have been designed to support the need for prompt and effective communication between a worker and their manager about a musculoskeletal health problem. These scenarios can be used as a starting point to initiate a discussion, with suggested topics and introductory questions. They can be used in a discussion-style workshop or as an opener to a training session.

Larger groups could be divided into smaller groups, or pairs, to discuss each scenario, the topics for discussion and their points of view. The groups should then come back together to share their points of view. If the facilitator divides a larger group into smaller groups, each could be given the same scenario or they could be given different scenarios.

- The situations used are intended to highlight some of the challenges faced by workers and the importance of understanding company procedures relating to the prevention of MSDs, including which responsibilities lie with employers and which lie with workers.
- The situations can be tailored to reflect the needs of an organisation through the incorporation of its own policies and procedures relating to the prevention of MSDs.
- Through discussion, workers should feel better equipped and better informed to deal with situations in which judgement decisions are required.
- Through discussion, workers, managers and supervisors should recognise the importance of early symptom reporting in reducing the risk of workers developing MSDs and in supporting sustainable working lives.

Facilitators may also consider adapting the scenarios and questions to other jobs and work situations, maintaining the same approach.

Conversation starter 7: Using body mapping to collect data on early symptoms of MSDs

The '[Understanding musculoskeletal disorders' toolkit](#)' places great emphasis on the importance of recognising early symptoms and taking the necessary preventive action. Collecting data helps to prioritise any actions to be taken as a result of a risk assessment, for example.

As technology advances and work content and work organisation change, what simple ways are there to record emerging health issues, and, once these issues are identified, how does your organisation modify policies and procedures to initiate early health interventions?

Introduce page 77 and Annex 2 of *Healthy workers, thriving companies*, referred to in 'Additional information' below, and give copies to participants before beginning the discussion.

What do you do?

Topics for discussion

- What data do your organisation currently collect to help prioritise preventive measures in relation to MSDs?
- How are these data collected?

- How are these data used to identify hazards, risks and measures, and to prioritise actions?
- As a worker, do you know how to report the early symptoms of MSDs?
- Does your organisation use body mapping as a way of collecting information?
- What advantages might body mapping have and what might it be most useful for?
- If body mapping is used, how does it help in identifying hazards, risks and measures, and in prioritising actions?

Additional information for the facilitator

- HSE, 'Body mapping tool': <http://www.hse.gov.uk/msd/pdfs/body-mapping-questionnaire.pdf>
- Victorian Trades Hall Council, 'Body mapping': <http://www.ohsrep.org.au/tool-kit/ohs-reps-@-work-mapping-/part-1-body-mapping>
- *Napo training resources — 'Understanding musculoskeletal disorders' toolkit:* <https://www.napofilm.net/en/learning-with-napo/napo-in-the-workplace/>

Further information on MSDs

At the links below you will find resources from EU-OSHA providing straightforward information about MSDs and how to prevent them, which will help you to prepare the activities; the factsheets could also be used as handouts for participants:

- *Healthy workers, thriving companies — a practical guide to wellbeing at work: tackling psychosocial risks and musculoskeletal disorders in small businesses:* <https://osha.europa.eu/en/tools-and-publications/publications/healthy-workers-thriving-companies-practical-guide-wellbeing/view>
- 'Musculoskeletal disorders': <https://osha.europa.eu/en/themes/musculoskeletal-disorders>
- 'Factsheet 71 — Introduction to work-related musculoskeletal disorders': <https://osha.europa.eu/en/tools-and-publications/publications/factsheets/71/view>
- 'Factsheet 72 — Work-related neck and upper limb disorders': <https://osha.europa.eu/en/tools-and-publications/publications/factsheets/72/view>
- 'Factsheet 73 — Hazards and risks associated with manual handling of loads in the workplace': <https://osha.europa.eu/en/tools-and-publications/publications/factsheets/73/view>
- 'Factsheet 87 — Workforce diversity and risk assessment: ensuring everyone is covered Summary of an Agency report: <https://osha.europa.eu/en/tools-and-publications/publications/factsheets/87/view>
- 'E-fact 19 — Prevention of vibration risks in the construction sector': <https://osha.europa.eu/en/publications/e-facts/efact19/view>

Further information on leadership and worker participation

- *Worker participation in occupational safety and health — a practical guide:* https://osha.europa.eu/en/tools-and-publications/publications/reports/workers-participation-in-OSH_guide/view
- *Management leadership in occupational safety and health — a practical guide:* https://osha.europa.eu/en/tools-and-publications/publications/reports/management-leadership-in-OSH_guide/view